Town of Naples

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BOARD OF REVIEW AGENDA

The Board of Review for the Town of Naples will be holding its annual meeting at the Naples Town Hall, S283 County Road BB, Mondovi, Buffalo County, Wisconsin on Monday, October 12, 2026 and must meet for two hours.

1. Call Board of Review (BOR) to order
2. Roll Call
3. Confirmation of appropriate BOR and Open Meetings Law notices
4. Select Chairperson for BOR
5. Select Vice-Chairperson for BOR
6. Verification of member that has met the mandatory training requirements
7. Verification that the City has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (sec. 70.47 (7) (af))
8. Review of new laws
9. Filing and summary of Annual Assessment Report (AAR) by Assessor's Office
10. Receive the Assessment roll by the Clerk from the Assessor
11. Receive the Assessment Roll and sworn statements from the Clerk
12. Review the Assessment Roll and Perform Statutory Duties:
    a. Examine the roll,
    b. Correct description or calculation errors,
    c. Add omitted property, and
    d. Eliminate double assessed property
13. Discussion/Action - Certify all corrections of error under state law (sec. 70.43, Wis. Stats)
14. Discussion/Action - Verify with the assessor that open book changes are included in the assessment roll
15. Allow taxpayers to examine assessment data
16. During the first two hours, consideration of:
    a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
    b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to circuit court,
    c. Requests to testify by telephone or submit sworn written statement,
    d. Subpoena requests, and
    e. Act on any other legally allowed/required BOR matters
17. Review Notices of Intent to File Objection
18. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date
19. Consider/act on scheduling additional BOR date(s)
20. Adjourn (to future date if necessary)

Jackie Dregney, Clerk, Town of Naples
Posted October 9, 2026